



17 October 2023

Dear Shareholder

Craneware plc: Shareholder Communications

I am writing to ask you about your preferred way to receive shareholder communications from Craneware plc. The majority of our shareholders choose to receive communications, such as Craneware plc's Annual Report and notices of meetings, electronically. This has a number of advantages for the Company and its shareholders. It increases the speed of communication, saves you time, reduces our impact on the environment and reduces print and distribution costs.

Company law requires that the Company asks shareholders to consent to the receipt of communications electronically and via a website*. Please note that if you consent to website publication you will continue to be notified in writing and through the release of an announcement on the London Stock Exchange each time the Company places a statutory communication on the website. Annual Reports, notices of shareholder meetings and other documents which are required to be sent to shareholders ('shareholder information') are published on our website at www.thecranewaregroup.com/company/investors/ If you consent, the website will be the way in which you access all future shareholder information.

Please note that you still have the right to request hard copies of shareholder information at no charge.

- If you wish to receive shareholder information by means of our **website**, there is nothing more you need to do. You will be notified by post when shareholder information has been placed on our website.
- If you would like to receive notifications by **email**, you can register your email address via the Share Portal www.signalshares.com or complete and sign the enclosed form by ticking option **(a)** and return it to the Freepost address on the enclosed form.
- If you would like to receive shareholder information in **hard copy** form, you can register your request via the Share Portal www.signalshares.com or complete and sign the enclosed form by ticking option **(b)** and return it to the Freepost address on the enclosed form.

Please note that if you hold your shares corporately or in a CREST account, you are not able to use the Share Portal to inform us of your preferred method of communication and should instead complete and return the enclosed form.

If we do not receive a reply from you within 28 days of the date of dispatch of this letter (to be received by the registrars no later than 14 November 2023), you will be deemed to have consented to website publication of shareholder information and you will not receive hard copies of shareholder information in the post.

Yours faithfully,

Craig Preston
Company Secretary
Craneware plc

**The Company reserves the right to send hard copy documents to shareholders where, for example, overseas securities laws do not permit electronic communication or in other circumstances where the Company considers that electronic delivery may not be appropriate.*



Craneware plc
Shareholder Communications Form

17 October 2023

Please note that if you do not complete and return this form within 28 days of the date of dispatch of this form (to be received by the registrars no later than 14 November 2023), you will be deemed to have consented to the receipt of shareholder documentation via our website.

Please write in **BLOCK CAPITALS**.

<i>Please tick one of the boxes below to select 'Option (a)' or 'Option (b)'</i>	
Option (a) <input type="checkbox"/> I would like to receive all shareholder communications by email	Option (b) <input type="checkbox"/> I would like to receive printed copies of all shareholder communications
Full Name of Shareholder and any designation:	
Investor code (IVC):	
Full address:	
Email address:	
Signature(s) (please see note below):	Signature 1st Holder: Signature 2nd Holder:..... Signature 3rd Holder:..... Signature 4th Holder:.....
Date:	

Please return the completed form in an envelope to:

**FREEPOST SAS, CENTRAL SQUARE,
29 WELLINGTON STREET, LEEDS LS1 4DL**

The Freepost address must be completed in **BLOCK CAPITALS**. Delivery using this service can take up to 5 business days. (No stamp or further address detail is required on the envelope).

Note:
All joint holders must sign this form. In the case of a company this form must be executed in accordance with Sections 43 - 48 of the Companies Act 2006 or signed on its behalf by a duly authorised officer.